

## Why Attend?



Administrators, board presidents, board treasurers, business managers and educational service providers will learn how to:

- Develop successful strategies to manage the budgeting process.
- Formulate financial information in a manner that will be easy for your board members to understand.
- Learn about best practices for budgeting.
- Learn how to prepare board packets and incorporate the budget into the educational goals and strategic plan of your charter school.

*NCSI bases its efforts on a series of solid program deliverables, which are matched with the needs and interests of charter schools themselves, including:*

- *Board Policy Services*
- *Administrative Guidelines*
- *Board Governance and Leadership Training Programs*
- *Tailored Consulting Services*
- *Skillman Distinguished Leaders Program*

*The National Charter Schools Institute, an AAEO non-profit corporation, strongly and actively strives to increase diversity and provide equal opportunity to those within its community.*

*Located on the campus of Central Michigan University*

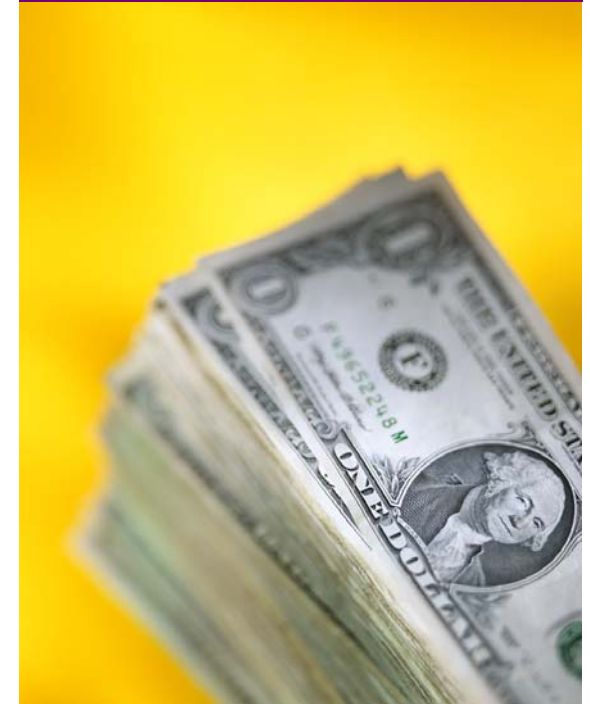
NCSI  
2520 University Park, Suite Box 11  
Mount Pleasant, MI 48858-4464  
Web site: [www.nationalcharterschools.org](http://www.nationalcharterschools.org)



National Charter Schools  
Institute

*Illuminating Excellence,  
Improving Performance*

## Successful Budgeting Strategies for Charter Schools



*NCSI's mission is to deliver targeted resources that help charter schools:*

- *Foster outstanding student achievement; and*
- *Operate effective and accountable public enterprises*

# Please Join Us

## Date

Wednesday, March 16, 2005

## Location

Sheraton Lansing Hotel  
925 S. Creyts Rd., Lansing  
Telephone: (517) 323-7100

## Time

8:30 a.m.—1:30 p.m.

Registration Fee—\$95.00  
(includes continental breakfast  
and lunch)

SB-CEUs are being offered for a \$15.00  
non-refundable processing fee. You must  
attend the program in its entirety and be  
stamped in and out in order to earn credit.

SB-CEUs: 0.3

CPE Credits Available: Participants are eligible  
for four (4) CPE hours

## Presenters

Our carefully selected experts will offer  
sound, practical advice on how to build  
successful strategies for budgeting.

- Glenn Bachman—NCSI & GVSU
- Lee Robinson—NCSI, FSU & LSSU
- Jeremy Gilliam—Helicon Associates
- Bruce Dunn—Maner, Costerisan & Ellis, P.C.
- Kevin Bolding—Board President, YMCA Service Learning Academy
- Jill Bachle—Business Manager, YMCA Service Learning Academy

## Agenda

8:30 a.m.	Registration Continental Breakfast
9:00 a.m.	Welcome
9:00—9:45 a.m.	Budgeting Framework
9:45—10:30 a.m.	Best Practices
10:30—10:45 a.m.	Break
10:45—11:30 a.m.	Auditor's Perspective
11:30—12:00 noon	Managing a Budget Crisis
12:00—12:30 p.m.	Panel Discussion
12:30—1:30 p.m.	Networking Lunch



## 4 Easy Ways to Register:

1. Web: [www.nationalcharterschools.org](http://www.nationalcharterschools.org)
2. Fax: Send this form to (989) 774-2591
3. Telephone: (989)-774-2999
4. Mail this completed form to: NCSI, 2520 University Park, Suite Box 11, Mount Pleasant, MI 48858

Please provide payment information at the time of registration.

## Credit Card:

\_\_\_ Visa \_\_\_ Master Card \_\_\_ Discover

\_\_\_ American Express

Account Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Cardholder: \_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_ Check (payable to "NCSI")

\_\_\_ Purchase Order (copy attached)

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Email: \_\_\_\_\_

Special Dietary Needs: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Email: \_\_\_\_\_

Special Dietary Needs: \_\_\_\_\_

School/Organization \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

\$95.00/person  $\times$  No. of people: \$ \_\_\_\_\_

Add \$15.00 SB-CEU Credits: \$ \_\_\_\_\_

TOTAL AMOUNT ENCLOSED: \$ \_\_\_\_\_

**Please register by March 9, 2005.** Individuals who register  
after March 9 will be assessed a \$20.00 late fee and will be  
accepted if space is available.

**Cancellation Policy:** You may cancel your registration up to five (5)  
business days before the event, and we will refund your registration fee  
less a \$25.00 service charge. If you cancel less than five (5) business  
days prior to the event, you may send a substitute. Substitutions may  
be made at any time. Please note that if you do not cancel and do not  
attend, you are responsible for payment.